



# EXHIBITION BOOKING SHEET

[Please send completed form to info@iclp2022.org](mailto:info@iclp2022.org)

CONTACT PERSON						
Surname			Email			
First Names			Cell Nr			
COMPANY DETAILS (for invoicing)						
Company Name						
Postal Address						Postal Code
Country						
Business Tel Number		VAT Registration Number				
BOOKING DETAILS						
Please indicate the type and number of stands required						
Packages					Price (Incl Vat)	Nr of stands / add staff
<b>Single Stand(2x3m)</b> Includes: Carpeting, spot lights x 2, cafe table x 1, cafe chairs x 2, plug point x 1, Fascia board with uniform signage, one delegate pass which includes tea/coffees and lunches daily, access to the conference and the welcome cocktail party. Excludes social functions and tour. Please indicate the exact lettering for the fascia board below					R 44 850.00 (R39 000.00 excl VAT)	
<b>Double Stand(2x6m)</b> Includes: Carpeting, spot lights x 4, cafe table x 1, cafe chairs x 2, plug point x 2, Fascia board with uniform signage, two delegate passes which includes tea/coffees and lunches daily, access to the conference and the welcome cocktail party. Excludes social functions and tour. Please indicate the exact lettering for the fascia board below					R 82 800.00 (R72 000.00 excl VAT)	
<b>Additional Staff Members (Exhibition Only)</b> Includes: This includes lunches and teas from 3 - 7 Oct and the cocktail party on 2 Oct. Excludes: conference attendance, dinners and tours					R 5 175.00 (R4 500.00 excl VAT)	
<b>Fascia Signage</b> (please indicate exact lettering)						
<b>Carpet Colour</b> (exhibition walkways will be carpeted in grey)		Charcoal	Grey	Raffia	Blue	Green
<b>Cafe Table and 2 Cafe Chairs Required?</b>					Yes or No	
<b>Stand Number(s)</b>						
<b>Preferred Stand Number</b> (please note that stands will be allocated on a first come, first serve basis)						
<b>Alternative Stand Number</b> (for in the event that your preferred stand is already booked)						
<b>Conference Secretariat</b> Anelja de Bok Email: anelja@activecapture.co.za Email2: info@iclp2022.org Tel: +27 82 902 4606			<b>Additional Items</b> Please contact the Conference Secretariat (Contact details to the left)			

Payment is due within 30 days of invoice. No services will be delivered until invoice is paid in full.